

**Junior Year Registration**  
**Class of**  
**2020**



# Registration Process

1. Orientation Today

2. Asking Questions & Seeking Teacher Signatures

March 14<sup>th</sup>-April 2<sup>nd</sup> (ILP Conferences are on 3/29 and 3/30)

3. Registration Form DUE by Tuesday, April 3<sup>rd</sup>

(in English class or front office)

NOTE: Don't lose priority in the registration process because your form is late.

## **WHO CAN HELP?**

**Your Counselor – Mrs. Collins**

**Your Master Teacher – Mr. Gotham**

**Your Assistant Principal – Mr. Schneider**

**Your Principal – Mrs. Shaheen**

**It's Best to Make an Appointment, But Drop-ins are Welcome**

# Scheduling Handbook

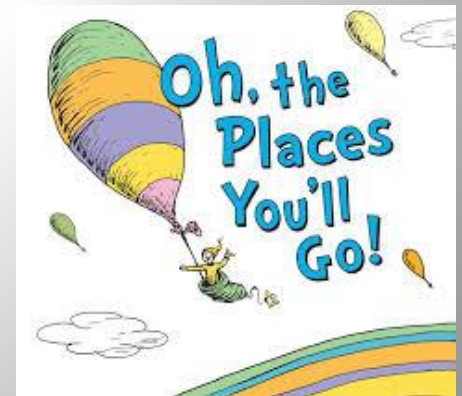
## Scheduling Handbook

- The scheduling handbook and course request forms can be found on the Horizon College and Career website:
- Go to [www.horizonhonorssecondary.org/ccs](http://www.horizonhonorssecondary.org/ccs)
  - Click the Scheduling Box

# Preparing for College

Use the School Website College 101 Info:

- College Searches
- Scholarships
- Financial Aid
- College Admissions Testing
- NCAA or NAIA



# TRANSCRIPTS

## Why are Transcripts important:

- Transcripts are typically used throughout a student's life. College applications, future careers, later education. Be sure to store the most recent transcript in a safe place.

## Transcripts:

- Indicate that you graduated from high school.
- Indicate all of the classes you have taken and the semester grades.
- They indicate the rigor of the course load in high school.

# TRANSCRIPTS



- Horizon Unofficial Transcripts
  - Order in the front office
  - Can take up to 72 hours to process
- Horizon Official Transcripts
  - Order online through [PARCHMENT.COM](http://PARCHMENT.COM)
  - Link is on the Horizon CCC Website
- College Dual Enrollment Transcripts
  - Order online through:
    - SMCC/Rio Salado- [my.maricopa.edu](http://my.maricopa.edu)
    - Trine-[myportal.trine.edu](http://myportal.trine.edu)
- AP Transcripts through [Collegeboard.com](http://Collegeboard.com)

# Graduation Requirements

Subject & Required Credits	Horizon Honors	Arizona University Entrance	Elite University Entrance
English	<b>4</b>	4	4
Math	<b>4</b>	4	4
Science	<b>3</b>	3	4
History	<b>3</b>	2	4
Foreign Language	<b>2</b> same type	2 same type	4 same type
PE/Health	<b>1</b>	0	0
Fine Arts	<b>1</b>	1	1
Elective Credit	<b>6</b>	0	0
Community Service	<b>40</b> hours yearly	Recommended	Recommended or Required
TOTAL	<b>24</b>	16 core + Diploma	21 core + Diploma

# MORE THAN FOURTEEN CREDITS REMAINING?

- Double Up
- Summer School
- Online

MAKE A NOTE TO STOP IN  
TO SEE MRS. COLLINS TO  
SET UP A PLAN





# Registration Step 1

## 11<sup>th</sup> Grade Course Request Form

**Due: In English or Office by April 3rd**

**Student Name** \_\_\_\_\_

E-mail [gin.collins@hockanocko.org](mailto:gin.collins@hockanocko.org) for scheduling questions.

Parent: By signing below I acknowledge that I read and understood the High School Scheduling Handbook, and I agree with my child's enrollment selection for the 2018-2019 school year.

**Parent Signature** \_\_\_\_\_ **Parent Name** \_\_\_\_\_

**Parent E-mail** \_\_\_\_\_ **Date** \_\_\_\_\_

# Registration Step 2

## Select Core Courses

The High School 2018-19 Scheduling Handbook is online at <http://www.horizonhonorssecondary.org/ccs/scheduling>  
See Scheduling Handbook for information about class entrance requirements, fees and standards.

### English (Required)

My Choice	Class	Required Year	Rubric Met
	American Literature & Comp	11	
	American Experience Honors <i>Am. Lit/Comp Hon on Transcript</i> <i>(must select same class in Social Studies)</i>	11	
Last English Class			Grade

### Math (Required)

My Choice	Class	Required Year	Rubric Met
	Algebra 3-4	11	
	College Algebra Honors	11	
	Financial Algebra	11-12	
	Statistics Honors	10-12	
	Trig/Brief Calculus Honors	11-12	
	AP Calculus AB Honors	11-12	
Last Math Class			Grade

### Science (Required)

My Choice	Class	Required Year	Rubric Met
	Chemistry	10-12	
	Chemistry Honors	10-12	
	Biology II	10-12	
	Anatomy/Physiology Honors	11-12	
	Physics	11-12	
	Physics Honors	11-12	
	AP Biology Hon-Virtual Lab Course	11-12	
	AP Chemistry Honors	11-12	
Last Science Class			Grade

### Social Studies (Required)

My Choice	Class	Required Year	Rubric Met
	American History	11	
	American Experience Honors <i>AP US History on Transcript</i> <i>(must select same class in English)</i>	11	
Last Social Studies Class			Grade

### Spanish (optional if completed 2 credits)

My Choice	Class	Required Year	Rubric Met
	Spanish 3-4	9-10	
	Spanish 3-4 Honors	9-10	
	Spanish 5-6 Honors	11-12	
	Spanish 7-8 Honors	11-12	
I have completed my Spanish credits			
Last Spanish Class			Grade

### Additional AP Electives

1<sup>st</sup> Priority Electives to be Scheduled and Rank

My Choice	Class	Rubric Met
	AP Human Geography-Traditional Class	
	AP Art History-Virtual Lab	
	AP Computer Science-Virtual Lab	
	AP Environmental Science-Virtual Lab	
	AP Macroeconomics-Virtual Lab	
	AP Microeconomics-Virtual Lab	
	AP Psychology-Virtual Lab	
	AP Statistics-Virtual Lab	
No AP Electives		

# 2018-19 Bell Schedule

Silver Day Blocks		Blue Day Blocks	
1	8:00-9:30	5	8:00-9:30
2 & Announcements	9:33-11:08	6 & Announcements	9:33-11:08
Lunch	11:08- 11:39	Lunch	11:08-11:39
3	11:42-1:12	7	11:42-1:12
4	1:15-2:45	8	1:15-2:45

# **New AP Virtual Courses Available**

- For Juniors and Seniors only
  - AP Art History
  - AP Computer Science
  - AP Environmental Science
  - AP Macroeconomics
  - AP Microeconomics
  - AP Psychology
  - AP Statistics

# New Virtual Electives Available

- Available to students 9<sup>th</sup> – 12<sup>th</sup> grade
- Fee of \$100 per class
  - Anthropology I
  - Archaeology
  - Art History and Criticism I Honors
  - Art in World Cultures
  - Astronomy
  - Concepts of Engineering & Technology
  - Cosmetology: Cutting Edge Styles
  - Digital Photography I
  - Fashion and Interior Design
  - Forensic Science
  - Gothic Literature
  - Great Minds in Science
  - Health Science I: Life Management Skills
  - Health Science II: Patient Care & Medical Services



# New Virtual Electives, continued

- History of the Holocaust
- Hospitality and Tourism
- Introduction to Agriscience
- Introduction to Forestry & Natural Resources
- Introduction to Manufacturing, Production Design, and Innovation
- Introduction to Military Careers
- Introduction to Renewable Technology
- Music Appreciation
- Nutrition & Wellness
- Personal and Family Finance
- Philosophy
- Principles of Public Service
- Restaurant Management
- Sports and Entertainment Marketing
- Veterinary Science
- World Religions

start here...



...go anywhere

# Electives

- Virtual Lab Electives
- Fine Arts: Art, Band, Chorus, Drama, Graphic Design, Guitar
- Child Development
- College, Career, and Life for Juniors
- Contemporary Visual Media
- Creative Writing
- Culinary
- Introduction to Business
- PE Dance, PE Fitness, PE Honors
- Journalism
- Law in American Society
- Multi-Media
- Psychology/Sociology
- Speech and Debate
- Student Intern
- Yearbook







# Be Sure to fill out the preferred area:

<b>Preferred # Of:</b>	
	Core Classes <i>Page 1</i>
	Additional AP Elective <i>Page 1</i>
	Virtual Lab Elective <i>Page 2</i>
	Electives <i>Page 2</i>
	Scholastic Lab
	Release <i>Requires application</i>
<b>= 8 Periods Total</b>	

# Release

-Be sure to read the section about Release in the Scheduling Handbook on page 35.

-A student may request a maximum of 2 release blocks. In order to qualify for release, a student must...

1. Be enrolled in at least 6 blocks.
2. Maintain a 3.0 GPA.
3. Have passing grades in all previous classes, so remediation is not needed.
4. Have an approved disciplinary record (no more than one Saturday School per semester and no Out of School Suspensions).
5. Have reliable transportation to leave campus or arrive on campus at the designated time for each release.
6. Have a verifiable reason for the release.
7. Have turned in a completed application.

# Release Application



## Release Application

1. Read the information about Release.
2. Fill out the application with all required information and signatures.
3. Turn in the application to your counselor.

Note: Completing this application does not guarantee a Release in your schedule. This application is used to determine your eligibility for a Release. Your eligibility and course needs, along with the Master Schedule will have to be considered to approve the Release.

Release for juniors or seniors can be a great chance for students to accomplish something productive out of school such as an internship, community service, a leadership opportunity, or attendance in a college course. These are well recognized reasons for a student to release and engage in opportunities beyond the high school classroom during a time within the school day. Although release provides opportunities, negatives do exist. Spending less time on-campus in classes for any reason other than those listed above may not look good to colleges. Universities would rather see classes on a student's schedule than release, because they want to see that students are getting ready for college and excelling academically with a full schedule and an advanced course load.

The scheduling of a release does not take precedent over the scheduling of any classes. Class sections will not be changed in order to accommodate a release.

To qualify for release, students must meet certain requirements and maintain their eligibility for the entire year. Eligibility is checked at the end of each quarter, and any student who fails to maintain eligibility will have his or her release revoked until the next quarter when the student can request to have the release reinstated because he or she is again eligible. A student's release may be revoked at any time during the school year by the student's parent or guardian or by the administration as a disciplinary consequence. The final decision on any student's receipt of a release rests with the administration. To qualify for release, students must complete and submit the Release Application with their Course Request Form. The Release Application must be signed by the student's parent or guardian.

The actual time of day that they are released may vary according to the school schedule for that day (early release, late arrival). Students who participate in the early release option must leave the school premises at the early release time each day. They are not to remain in the building or on the school property. If the student has an after school activity, they must return to that activity after school has been dismissed. Students who participate in the late start option must not arrive on campus until ten minutes prior to the start of class each day. They may not arrive early and wait in the building or on the school property.

A student may request a maximum of 2 release blocks. In order to qualify for release, a student must...

1. Be enrolled in at least 6 blocks.
2. Maintain a 3.0 GPA.
3. Have passing grades in all previous classes, so remediation is not needed.
4. Have an approved disciplinary record (no more than one Saturday School per semester and no Out of School Suspensions).
5. Have reliable transportation to leave campus or arrive on campus at the designated time for each release.
6. Have a verifiable reason for the release.
7. Have turned in a completed application.

## Release Application

### Check "Yes" for all accurate statements:

- Yes, I am enrolling for at least 6 blocks (1 block may be a Scholastic Lab).
- Yes, I currently have a 3.0 GPA or better.
- Yes, I have a passing grade of "C" or better in all classes on my transcript and all current classes.
- Yes, I have an approved disciplinary record (no more than 1 Saturday School per semester and no Out of School Suspensions).
- Yes, I have reliable transportation to leave campus or arrive on campus at the designated time for each Release. I understand I may not be on campus when I am not scheduled for a class.
- Yes, I have a verifiable reason for the release.
- Yes, I have contacted the college/university I am planning to attend and determined that a reduced course load, because Release, will not adversely affect my admission or scholarship opportunities.

### Check all that apply and provide any additional information requested.

I am requesting Release for the following reason(s):

Check Box	Reason For Release	Additional Information Needed <small>Please use this box</small>
<input type="checkbox"/>	<b>Off-Campus Internship</b> <small>Please provide details of internship including organization/company, location &amp; supervisor</small>	
<input type="checkbox"/>	<b>Attending a College Course</b> <small>Please provide course work to be completed for both semesters</small>	
<input type="checkbox"/>	<b>Regularly Scheduled Community Service or Leadership Opportunity</b> <small>Please provide details including organization or company, location &amp; supervisor</small>	
<input type="checkbox"/>	<b>Personal Request/Need</b> <small>Please provide reason for the request or the need or hardship that exists</small>	

I AM REQUESTING...  1 Release  2 Releases

I PREFER...  Morning  Afternoon

All of the information I have provided is correct and I have read and understand the conditions for Release.

Student's Full Name Printed \_\_\_\_\_ Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

I request permission for my child, \_\_\_\_\_, to be considered for Release for the 2018-2019 school year. I understand that this application is not a guarantee and that my signature indicates my approval as requested. I assume full responsibility during the time my child is on Release and not on campus.

Parent/Guardian Name Printed \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Course Finalization in May

- You will receive the Course Request Verification form with courses you are registered for – classes are in no particular order
- You and your parent will sign the Course Request Verification form
- You and your parent will sign the Honors/AP Agreement (if applicable)
- Remember, you must pass your AzMerit end of course tests to qualify for honors courses.

# Final Reminders

- **Asking Questions - Seeking Support**
- **Course Request Forms DUE Tuesday, April 3<sup>rd</sup>**  
– Okay to turn in before the due date
- **May Course Finalization**
- **Attend the Open House Friday before school starts – checkout textbooks**
- **Be present and ready the first day of school for Soarin' Eagle Day and Junior Navigation sessions**
- **Set Goals and Stay the Course - Junior Transcript & College Admissions Tests**
- **Hit Your Target**

Pathway to Graduation

